

STERLING HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
REPORT OF THE BOARD SECRETARY  
REGULAR MEETING  
APRIL 15, 2021

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**A. INFORMATION ITEMS**

1. Student Activities Account Reconciliation for [February 2021](#) is attached.
2. **ETHICS FORMS** - Please complete your Ethics Forms as soon as possible and let Mark Stratton know if you need any assistance. (Burckley & Miller)
3. **MANDATED TRAINING** - The following board members must complete their online mandated training by December 31, 2021. Please let Mark Stratton know if you have any questions.
 

Jason Clark	Governance II
Michele Miller	Governance IV
Shawn Nicholas	Governance I
Dan Radcliff	Governance III (needs to be completed ASAP) Governance IV
4. The Public Hearing on the 2021-2022 School Budget will be held on May 6, 2021.

**B. BILL LISTS FOR APPROVAL**

1. Approval of the attached Bill Lists.

<a href="#">Bill List 1</a>	March 16, 2021	Fund 60	\$ 8,341.71
<a href="#">Bill List 2</a>	March 16, 2021	Fund S/A	\$ 859.00
<a href="#">Bill List 3</a>	March 17, 2021	Fund 11	\$ 28,268.60
		Fund 20	<u>\$ 900.00</u>
			\$ 29,168.60
<a href="#">Bill List 4</a>	March 18, 2021	Fund 11	\$ 64,507.14
<a href="#">Bill List 5</a>	March 22, 2021	Fund 11	\$ 2,897.00
<a href="#">Bill List 6</a>	March 23, 2021	Fund 11	\$231,178.00
<a href="#">Bill List 7</a>	March 25, 2021	Fund 11	\$ 81,496.47
		Fund 20	<u>\$ 5,700.00</u>

\$ 87,196.47

<a href="#">Bill List 8</a>	March 25, 2021	Fund 60	\$ 1,222.70
<a href="#">Bill List 9</a>	March 30, 2021	Fund 11	\$515,589.01
		Fund 20	<u>\$ 2,948.90</u>
			\$518,537.91
<a href="#">Bill List 10</a>	March 29, 2021	Fund 60	\$ 2,065.68
<a href="#">Bill List 11</a>	March 29, 2021	Fund 11	\$ 865.00

Fund S/A – Student Activity Funds

### C. BOARD ACTION ITEMS

1. TRANSFERS

- a. Approve the attached transfers for [February 2021](#).

2. VOIDED CHECKS

- a. Approve voiding the following prior year Disbursement Account checks:

<u>Check #</u>	<u>Amount</u>	<u>Issued</u>
16813	\$530.00	3-23-20
16970	\$125.86	6-2-20

- b. Approve voiding the following current year Disbursement Account checks:

<u>Check #</u>	<u>Amount</u>	<u>Issued</u>
17548	\$5,779.00	10-27-20
17765	\$62.00	1-8-21

3. CSI RENEWAL

- a. Approve the renewal of [Computer Solutions, Inc. \(CSI\)](#) to provide budget/personnel software support service for the 2021-2022 school year in the amount of \$6,468 (not including the 2% discount if paid by 7-31-21). To be charged to 11-000-251-592 and 11-190-100-592.

4. JOHNSON CONTROLS FIRE PROTECTION LP

- a. Approve renewing the [service agreement with Johnson Controls Fire Protection LP](#) for the 2020-2021 school year in the amount of \$16,586.79, under State Contract #A83717.

5. FINANCIAL REPORTS

- a. Approve the following resolution:

- A. [Board Secretary's Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of February 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

- B. [Treasurer's Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month

of February 2021. The Treasurer's and Secretary's report are in agreement for the month of February 2021.

- C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10(c)4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Mark Stratton, Interim Board Secretary

April 15, 2021  
Date