

STERLING HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
REPORT OF THE BOARD SECRETARY
REORGANIZATION MEETING
JANUARY 7, 2021

A. INFORMATION ITEMS

1. The [2021 Board Directory](#) is attached.
2. Student Activities Account Reconciliation for [November 2020](#) is attached.

B. BILL LISTS FOR APPROVAL

1. Approval of the attached Bill Lists.

Bill List 1	November 30, 2020	Fund 11	\$ 41,484.36
Bill List 2	December 10, 2020	Fund 11	\$281,080.92
		Fund 12	\$ 29,550.75
		Fund 20	\$ 7,260.20
		Fund 30	<u>\$ 40,000.00</u>
			\$357,891.87
Bill List 3	December 11, 2020	Fund 60	\$ 7,379.02
Bill List 4	December 11, 2020	Fund S/A	\$ 1,816.05
Bill List 5	December 21, 2020	Fund 60	\$ 27,170.35
Bill List 6	December 21, 2020	Fund S/A	\$ 36,308.30
Bill List 7	December 10, 2020	Fund 11	\$ 82,990.03
		Fund 20	\$ 13,384.40
		Fund 30	<u>\$ 472.37</u>
			\$ 96,846.80
Bill List 8	December 15, 2020	Fund 11	\$520,914.19
		Fund 20	<u>\$ 3,096.23</u>
			\$524,010.42
Bill List 9	December 30, 2020	Fund 11	\$460,095.51
		Fund 20	<u>\$ 2,948.90</u>
			\$463,044.41
Bill List 10	December 23, 2020	Fund 11	\$ 80,602.40
		Fund 20	<u>\$ 25,960.39</u>
			\$106,562.79
Bill List 11	December 23, 2020	Fund S/A	\$ 500.00

C. BOARD ACTION ITEMS

1. **TRANSFERS**

- a. Approve the attached transfers for [November 2020](#).

2. **PURCHASES – EDUCATIONAL SERVICES COMMISSION OF NJ (ESCNJ)**

- a. Ratify and approve the following purchase from CDW Government, an approved ESCNJ vendor. ESCNJ Bid #18/19-03.

Req. #R10457 \$15,444.00 Account #11-190-100-592 Renew Firewall Service

3. **PURCHASE – CCECSC CONTRACT**

- a. Ratify and approve the repair of the Security Camera NVR in the amount of \$601.91 from CM3 Building Solutions. CCECSC Cooperative Purchasing Contract #66CCEPS. Cost to be charged to account 11-190-100-592.

4. **PURCHASES - LOW QUOTE VENDORS**

- a. Ratify and approve the following purchase from Dovelin Enterprises, the low quote vendor.

Req. #R10455 \$31,210.00 Account #11-000-261-420 Epoxy Flooring (3 Rooms)

- b. Ratify and approve the following purchase from B&H Photo & Electronics, the low quote vendor.

Req. #R10459 \$383.65 Account #11-401-100-610 Scoreboard Integration Supplies

- c. Ratify and approve the following purchases from Global Industrial Equipment Co., the low quote vendor.

Req. #R10477 \$273.00 Account #11-000-262-610 Chair Mat Supplies

Req. #R10481 \$3,305.00 Account #11-000-262-610 Storage Cabinets

5. **CORONAVIRUS RELIEF FUND GRANT PURCHASE**

- a. Ratify and approve the following purchase from Nickerson Corporation, the low quote vendor.

Req. #R10467 \$5,700.00 Account #20-479-200-600 Chairs

6. **NJDOE HEALTH & SAFETY EVALUATION OF SCHOOL BUILDINGS CHECKLIST S.O.A.**

- a. Approve the NJDOE Health & Safety Evaluation of School Buildings Checklist [Statement of Assurance](#) for School Year 2020-2021.

7. **SCHOOL SECURITY GRANT**

- a. Ratify and approve the submission of the [School Security Grant](#) Application and accept the funds awarded in the amount of \$61,529. The grant will help fund school security upgrade. The submission was approved on December 21, 2020.

8. **VOIDED CHECKS**

- a. Approve voiding the following Disbursement Account checks. The checks will be re-issued.

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Amount</u>
17285	8-21-20	Inna Guy	\$94.00

17290	8-21-20	Rob Blank	\$106.00
17349	9-16-20	Guardian Bastille	\$6,936.00
17438	9-16-20	West Chapter 5 Field Hockey	\$62.00

9. **PROM CONTRACT – LUCIEN’S MANOR**

- a. Approve a contract with [Lucien’s Manor](#) to hold the Sterling High School Junior/Senior Prom on Friday, April 29, 2022 from 7:00 p.m. to 11:00 p.m.

10. **PURCHASE – ED DATA VENDOR**

- a. Ratify and approve the following purchase from Hillyard Delaware Valley, an approved Ed Data vendor. Ed Data Bid #10425.

Req. #R10478 \$130.00 Account #11-000-262-610 Chair Pad Supplies

11. **FINANCIAL REPORTS**

- a. Approve the following resolution:

- A. [Board Secretary’s Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of November 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- B. [Treasurer’s Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of November 2020. The Treasurer’s and Secretary’s report are in agreement for the month of November 2020.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10(c)4, we certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Joanne Augustine, Board Secretary

January 7, 2021
Date

