

STERLING HIGH SCHOOL DISTRICT  
 BOARD OF EDUCATION  
 REPORT OF THE BOARD SECRETARY  
 REGULAR MEETING  
 NOVEMBER 12, 2020

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**A. INFORMATION ITEMS**

1. Student Activities Account Reconciliation for [September 2020](#) is attached.
2. The [November 3, 2020 School Board Election Unofficial Results](#) are attached for your information.
3. REMINDER – Please complete your mandated training **as soon as possible**.

**B. BILL LISTS FOR APPROVAL**

1. Approval of the attached Bill Lists.

|                              |                    |                               |  |
|------------------------------|--------------------|-------------------------------|--|
| <a href="#">Bill List 1</a>  | October 15, 2020   | Fund 11<br>Fund 20            | \$515,069.42<br><u>\$ 7,859.90</u><br>\$522,929.32                 |
| <a href="#">Bill List 2</a>  | October 15, 2020   | Fund 60                       | \$ 200.00  |
| <a href="#">Bill List 3</a>  | October 21, 2020   | Fund S/A                      | \$ 235.25  |
| <a href="#">Bill List 4</a>  | October 22, 2020   | Fund 11                       | \$ 23,738.13   |
| <a href="#">Bill List 5</a>  | October 23, 2020   | Fund 11                       | \$ 2,134.00  |
| <a href="#">Bill List 6</a>  | October 26, 2020   | Fund 60                       | \$ 12,613.60   |
| <a href="#">Bill List 7</a>  | October 21, 2020   | Fund 11<br>Fund 12<br>Fund 20 | \$ 67,146.11<br>\$ 48,156.70<br><u>\$ 358.00</u><br>\$115,660.81   |
| <a href="#">Bill List 8</a>  | October 29, 2020   | Fund 11<br>Fund 20            | \$456,329.27<br><u>\$ 2,948.90</u><br>\$459,278.17                 |
| <a href="#">Bill List 9</a>  | September 16, 2020 | Fund 11                       | \$ 1.08  |
| <a href="#">Bill List 10</a> | October 29, 2020   | Fund 11<br>Fund 12<br>Fund 20 | \$210,867.79<br>\$ 2,477.77<br><u>\$ 10,693.00</u><br>\$224,038.56 |
| <a href="#">Bill List 11</a> | November 2, 2020   | Fund S/A                      | \$ 31,723.10   |
| <a href="#">Bill List 12</a> | November 10, 2020  | Fund 11                       | \$ 56,654.61   |

|         |                     |
|---------|---------------------|
| Fund 20 | \$ 23,773.47        |
| Fund 30 | <u>\$130,590.41</u> |
|         | \$211,018.49        |

Fund S/A – Student Activity Funds

**C. BOARD ACTION ITEMS**

1. **TRANSFERS**

a. Approve the attached transfers for September 2020.

2. **PURCHASES – EDUCATIONAL SERVICES COMMISSION OF NJ (ESCNJ)**

a. Ratify and approve the following purchases from WB Mason, an approved ESCNJ vendor. ESCNJ Bid #18/19-02.

|              |         |                         |                 |
|--------------|---------|-------------------------|-----------------|
| Req. #R10335 | \$41.09 | Account #11-000-221-610 | Office Supplies |
| Req. #R10379 | \$21.98 | Account #11-000-251-610 | Office Supplies |

b. Ratify and approve the following purchases from CDW Government, an approved ESCNJ vendor. ESCNJ Bid #18/19-03.

|              |            |                         |                 |
|--------------|------------|-------------------------|-----------------|
| Req. #R10354 | \$1,479.00 | Account #20-477-200-600 | Monitor Adapter |
| Req. #R10378 | \$875.60   | Account #11-401-100-610 | Supplies        |

3. **CARES ACT GRANT PURCHASES**

a. Ratify and approve the following purchase from WB Mason, the low quote vendor.

|              |          |                         |                 |
|--------------|----------|-------------------------|-----------------|
| Req. #R10356 | \$577.80 | Account #20-477-200-600 | Acrylic Shields |
|--------------|----------|-------------------------|-----------------|

b. Ratify and approve the following purchase from B&H Photo & Electronics, the low quote vendor.

|              |          |                         |          |
|--------------|----------|-------------------------|----------|
| Req. #R10387 | \$863.66 | Account #20-477-200-600 | Supplies |
|--------------|----------|-------------------------|----------|

c. Ratify and approve the following purchase from Global Industrial Equipment Co., the low quote vendor.

|              |            |                         |                |
|--------------|------------|-------------------------|----------------|
| Req. #R10365 | \$1,372.89 | Account #20-477-200-600 | Outdoor Tables |
|--------------|------------|-------------------------|----------------|

4. **PURCHASES - LOW QUOTE VENDOR**

a. Ratify and approve the following purchases from B&H Photo & Electronics, the low quote vendor.

|              |            |                         |                                 |
|--------------|------------|-------------------------|---------------------------------|
| Req. #R10377 | \$696.23   | Account #11-190-100-610 | Supplies – Cable Access Channel |
| P.O. #100402 | \$1,047.95 | Account #11-190-100-610 | Supplies – Cable Access Channel |

5. **PURCHASE – ED DATA VENDOR**

a. Ratify and approve the following purchase from Hillyard Delaware Valley, an approved Ed Data vendor. Ed Data Bid #8578.

|              |            |                         |                    |
|--------------|------------|-------------------------|--------------------|
| Req. #R10381 | \$1,508.84 | Account #11-000-262-610 | Custodial Supplies |
|--------------|------------|-------------------------|--------------------|

6. **ASSA REPORT**

- a. Approve the submission of the 2021-2022 ASSA Report on or before December 3, 2020.

7. **SWIMMING POOL RENTAL**

- a. Approve the renewal of the [Facility Usage Agreement with NL Aquatic Center](#) for use of the swimming pool rental at the Giant Fitness Annex Pool. The Sterling High School Swim Team will utilize the facility for up to 40 practices during the 2020-2021 season.

8. **SPECIAL EDUCATION TUITION CONTRACT**

- a. Approve a special education tuition contract with Burlington County Special Services for student #7205078379 from September 10, 2020 to June 21, 2021, at \$50,737 (tuition), \$40,290 (1:1 aide) and \$3,264 out of county fee, regular year.

9. **HOMELESS TUITION CONTRACTS**

- a. Ratify and approve a 2019-2020 homeless tuition contract in the amount of \$6,402.07 with the Ewing School District for student #1485904852 for the period of February 25, 2020 through June 18, 2020. The student was temporarily placed in a group home in Ewing and attended Ewing High School. The student was previously attending Camden County Technical School in Pennsauken and we were just notified of this placement. The student's last permanent address was in Magnolia, therefore, Sterling High School is responsible for this student's tuition.
- b. Approve a 2020-2021 homeless tuition contract in the amount of \$2,254.25 with the Ewing School District for student #1485904852 for the period of September 9, 2020 through October 15, 2020. The student was temporarily placed in a group home in Ewing and has returned back to her last permanent address in Magnolia. The student will return to Camden County Technical School in Pennsauken. Sterling High School is responsible for this student's tuition.

10. **FINANCIAL REPORTS**

- a. Approve the following resolution:
- A. [Board Secretary's Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of September 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
- B. [Treasurer's Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of September 2020. The Treasurer's and Secretary's report are in agreement for the month of September 2020.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10(c)2 certifies that

there are no changes in anticipated revenue amounts or revenue sources.

- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10(c)4, we certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Joanne Augustine, Board Secretary

November 12, 2020  
Date