

STERLING HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
REPORT OF THE BOARD SECRETARY  
REGULAR MEETING  
SEPTEMBER 3, 2020

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**A. INFORMATION ITEMS**

1. Due to the COVID-19 health crisis and state guidelines, the New Jersey School Boards Association is holding the NJSBA Virtual Workshop 2020 to take place on October 20-22, 2020. Details on the [Virtual Conference](#) are attached.

**B. BILL LISTS FOR APPROVAL**

1. Approval of the attached Bill Lists.

<a href="#">Bill List 1</a>	July 17, 2020	Fund 11	\$255,787.39
<a href="#">Bill List 2</a>	July 21, 2020	Fund 11	\$ 1,000.00
<a href="#">Bill List 3</a>	July 22, 2020	Fund S/A	\$ 2,000.76
<a href="#">Bill List 4</a>	July 27, 2020	Fund 60	\$ 32,129.13
<a href="#">Bill List 5</a>	July 23, 2020	Fund 11	\$ 11,843.79
<a href="#">Bill List 6</a>	July 27, 2020	Fund 60	\$ 850.50
<a href="#">Bill List 7</a>	July 28, 2020	Fund S/A	\$ 2,590.42
<a href="#">Bill List 8</a>	June 9, 2020	Fund 11	\$ 297.00
<a href="#">Bill List 9</a>	July 30, 2020	Fund 11	\$112,453.57
<a href="#">Bill List 10</a>	August 12, 2020	Fund S/A	\$138,627.37
<a href="#">Bill List 11</a>	July 27, 2020	Fund 11	\$302,346.77
<a href="#">Bill List 12</a>	July 27, 2020	Fund 11	\$ 85,917.60
		Fund 20	<u>\$ 3,968.73</u>
			\$ 89,886.33
<a href="#">Bill List 13</a>	August 5, 2020	Fund 11	\$ 797.48
<a href="#">Bill List 14</a>	August 10, 2020	Fund 11	\$305,389.45
		Fund 12	\$ 15,715.62
		Fund 20	<u>\$ 3,561.79</u>
			\$324,666.86

<a href="#">Bill List 15</a>	August 14, 2020	Fund 11	\$115,730.27
		Fund 20	<u>\$ 8,417.10</u>
			\$124,147.37
<a href="#">Bill List 16</a>	August 10, 2020	Fund 11	\$ 100.00
<a href="#">Bill List 17</a>	August 21, 2020	Fund 11	\$ 3,121.00
<a href="#">Bill List 18</a>	July 21, 2020	Fund 11	\$ 3,705.42
<a href="#">Bill List 19</a>	August 19, 2020	Fund 11	\$ 93,416.01
		Fund 20	<u>\$ 3,393.43</u>
			\$ 96,809.44
<a href="#">Bill List 20</a>	August 26, 2020	Fund 60	\$ 17.50
<a href="#">Bill List 21</a>	August 28, 2020	Fund 11	\$113,048.45
<a href="#">Bill List 22</a>	August 27, 2020	Fund S/A	\$ 205.20

Fund S/A – Student Activity Funds

### **C. BOARD ACTION ITEMS**

#### **1. SHARED SERVICES AGREEMENT – BOROUGH OF SOMERDALE**

- a. Approve a [Shared Services Agreement with the Borough of Somerdale](#) for Buildings and Grounds Services for the period of September 1, 2020 through June 30, 2021.

#### **2. PURCHASES – EDUCATIONAL SERVICES COMMISSION OF NJ (ESCNJ)**

- a. Ratify and approve the following purchases from WB Mason, an approved ESCNJ vendor. ESCNJ Bid #18/19-02.

Req. #R10108	\$28.69	Account #11-000-219-610	YST Office Supplies
Req. #R10110	\$180.18	Account #11-000-240-610	Principal's Office Supplies
Req. #R10116	\$1,024.43	Account #11-000-218-610	Guidance/Choice Office Supplies
Req. #R10133	\$74.76	Account #11-000-240-610	Principal's Office Supplies
Req. #R10138	\$554.04	Account #11-000-251-610	Business Office Supplies
Req. #R10187	\$54.97	Account #11-000-240-610	Principal's Office Supplies
Req. #R10198	\$43.86	Account #11-000-221-610	Principal's Office Supplies

- b. Ratify and approve the following purchase from WB Mason, an approved ESCNJ vendor. ESCNJ Bid #18/19-48.

Req. #R10197	\$8,391.60	Account #11-190-100-610	Copy Paper
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- c. Ratify and approve the following purchases from CDW Government, an approved ESCNJ vendor. ESCNJ Bid #18/19-03.

Req. #R10111	\$334.20	Account #11-190-100-610	Wireless Keyboards & Mice
Req. #R10145	\$976.50	Account #11-190-100-610	Power Connections – Server Room
Req. #R10154	\$230.50	Account #11-000-218-610	Ceiling TV Mount - Hallway

Req. #R10162	\$1,852.44	Account #11-190-100-610	Fiber Transceiver for BOE
Req. #R10166	\$76.00	Account #11-190-100-610	Temp Scanner Power Cords
Req. #R10175	\$625.55	Account #11-000-222-610	Epson Projector Bulbs

**3. PURCHASES - LOW QUOTE VENDORS**

- a. Ratify and approve the purchase of door safety film in the amount of \$6,936.00 from Guardian Bastille, the low quote vendor. Purchase to be charged to 11-000-261-420.
- b. Ratify and approve the purchase of custodial supplies in the amount of \$970.30 from Hillyard Delaware Valley, the low quote vendor. Purchase to be charged to 11-000-262-610.
- c. Ratify and approve the purchase of gym wall padding in both gyms and the wrestling room in the amount of \$16,400.00 from J&J Gym Floors LLC, the low quote vendor. Purchase to be charged to 12-140-100-730.
- d. Ratify and approve the purchase of concrete for the cafeteria area in the amount of \$9,045.00 from L&L Redi Mix, the low quote vendor. Purchase to be charged to 12-000-400-600.
- e. Ratify and approve the purchase of TV Studio supplies in the amount of \$7,337.16 from Markertek Video Supply, the low quote vendor. Purchase to be charged to 11-190-100-610.

**4. CARES ACT GRANT PURCHASES**

- a. Approve the following purchase from Creative Realities, Inc., the low quote vendor:

Req. #R01008	\$2,255.45	Account #20-477-200-600	Thermal Scanner
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- b. Approve the following purchase from Creative Realities, Inc., the low quote vendor:

Req. #R10174	\$2,255.45	Account #20-477-200-600	Thermal Scanner – BOE Bldg.
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- c. Approve the following purchase from CDW Government, an approved ESCNJ vendor. ESCNJ Bid #18/19-03.

Req. #R10142	\$1,979.24	Account #20-477-200-600	Scanner
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- d. Approve the following purchase from WB Mason, an approved ESCNJ vendor. ESCNJ Bid #18/19-02.

Req. #R01005	\$94.99	Account #20-477-200-600	Acrylic Shield
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- e. Ratify and approve the following purchase from WB Mason, an approved ESCNJ vendor. ESCNJ Bid #18/19-02.

Req. #R01003	\$5,309.10	Account #20-477-200-600	Cleaning Wipes
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**5. PURCHASE – CAMDEN COUNTY ED. SERVICES COMMISSION (CCESC)**

- a. Ratify and approve the purchase of a library linkage kit in the amount of \$450.00 from CM3 Building Solutions. CCESC Cooperative Purchasing Bid #66CCEPS.

**6. SPECIAL EDUCATION TUITION CONTRACTS**

- a. Approve the following special education tuition contracts:

1. Orchard Friends School for student #4475316538 from July 6, 2020 through June 30, 2021 at \$4,800.00 (tuition) extended school year and \$51,371.00 (tuition), regular year plus a \$300 tech fee.

2. Y.A.L.E. School, Inc. for student #8985625696 from September 1, 2020 to June 30, 2021, at \$57,456.00 (tuition), regular year.

7. **TUITION CONTRACTS**

a. Approve the following tuition contracts:

1. Gloucester County Vocational-Technical School for student #7396857724 from September 2, 2020 to June 30, 2021 at \$2,502 (tuition), regular year, plus \$5,364.00 out of county fee.
2. Gloucester County Vocational-Technical School for student #7881286287 from September 2, 2020 to June 30, 2021 at \$2,502 (tuition), regular year, plus \$5,364.00 out of county fee.
3. Gloucester County Vocational-Technical School for student #4698207352 from September 2, 2020 to June 30, 2021 at \$2,502 (tuition), regular year, plus \$5,364.00 out of county fee.
4. Gloucester County Vocational-Technical School for student #4557708677 from September 2, 2020 to June 30, 2021 at \$2,502 (tuition), regular year, plus \$5,364.00 out of county fee.

8. **NJSBA'S VIRTUAL WORKSHOP 2020**

a. Approve the group registration in the amount of \$900.00 for the following Board Members, Administrators, and Staff Members to have access to the NJSBA's Virtual Workshop 2020 on October 20-22, 2020:

- |                        |                                   |
|------------------------|-----------------------------------|
| 1. Tom Arcinese        | Supervisor of Buildings & Grounds |
| 2. Joanne Augustine    | Business Administrator            |
| 3. Victoria Burckley   | Board Member                      |
| 4. Jason Clark         | Board Member                      |
| 5. Jarod Claybourn     | Principal                         |
| 6. Robynn Considine    | Vice Principal                    |
| 7. William Hiltner     | Board Member                      |
| 8. Michele Miller      | Board Member                      |
| 9. Shawn Nicholas      | Board Member                      |
| 10. B.J. Okeson-Brandt | Board Member                      |
| 11. Dan Radcliff       | Board Member                      |
| 12. Matt Sheehan       | Superintendent                    |
| 13. Paul Sims          | Board Member                      |
| 14. Kellie Stout       | Board Member                      |

9. **STRATFORD BUSINESS & CIVIC ASSOCIATION SCHOLARSHIP BANK ACCOUNT**

- a. Ratify and approve closing the Stratford Business & Civic Association Scholarship Bank Account at 1<sup>st</sup> Colonial Community Bank as of August 31, 2020. The account was established on February 16, 2017 to fund two scholarships a year for three years in the

amount of \$1,000 each and two scholarships a year for four years in the amount of \$500 each. The scholarship money has been distributed according to the scholarship guidelines and the remaining balance of \$57.07 for accumulated interest has been transferred into the Sterling High School Student Activities Account.

10. **OUT OF DISTRICT PLACEMENT**

- a. Approve the following [Out of District Placement](#). The student has been placed in a foster home in Stratford, NJ, however, the permanent residency of the student is Matawan, NJ. The Matawan School District is responsible for the tuition and transportation costs for this student.

Tuition will be paid directly by the Matawan School District to Archway and Matawan has set-up

and will pay the transportation costs directly.

Student #3535529533 – Archway