

STERLING HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
REPORT OF THE BOARD SECRETARY
REGULAR MEETING
JUNE 11, 2020

A. INFORMATION ITEMS

1. Student Activities Account Reconciliation for [April 2020](#) is attached.
2. Monday, July 27, 2020 is the last day to file a Nomination Petition for the School Board Election on November 3, 2020.

B. BILL LISTS FOR APPROVAL

1. Approval of the attached Bill Lists.

Bill List 1	May 15, 2020	Fund 11	\$ 14,011.14
Bill List 2	May 30, 2020	Fund 11	\$449,431.21
		Fund 20	<u>\$ 3,703.00</u>
			\$453,134.21
Bill List 3	June 2, 2020	Fund 60	\$ 673.73
Bill List 4	June 2, 2020	Fund S/A	\$ 1,009.10
Bill List 5	June 2, 2020	Fund 11	\$314,449.92
		Fund 12	\$ 11,853.00
		Fund 20	\$ 6,044.10
		Fund 30	<u>\$ 5,862.16</u>
			\$338,209.18
Bill List 6	June 8, 2020	Fund 11	\$ 5,121.60
Bill List 7	May 20, 2020	Fund 11	\$127,669.89
		Fund 20	\$ 10,715.00
		Fund 30	<u>\$ 199.90</u>
			\$138,584.79
Bill List 8	June 3, 2020	Fund 11	\$ 30,571.00
		Fund 12	<u>\$ 1,676.00</u>
			\$ 32,247.00

Fund S/A – Student Activity Funds

C. BOARD ACTION ITEMS

1. **TRANSFERS**
 - a. Approve the attached transfers for [April 2020](#).
2. **FISCAL YEAR 2021 IDEA GRANT AWARD**
 - a. Approve to submit application for the Fiscal Year 2021 IDEA Grant Award in the

following amount:

IDEA – Basic \$200,151

3. **FISCAL YEAR 2021 ESEA GRANT AWARD**

- a. Approve to submit application for the Fiscal Year 2021 ESEA Grant Awards in the following amounts:

Title IA \$108,006

Title IIA \$ 21,163

Title IV \$ 10,000

4. **PURCHASE – CAMDEN COUNTY ED. SERVICES COMMISSION (CCESC)**

- a. Ratify and approve integrated building automated solution services to the unit ventilators, Phase 2, valves and controls in the amount of \$143,500 from CM3 Building Solutions. CCESC Cooperative Purchasing Bid #66CCEPS.

5. **PURCHASES – STATE CONTRACTS**

- a. Ratify and approve the following purchase of computer equipment from Dell Computer Corp. under State Contract #WSCA 70256:

Req. #R00952 \$47,016.00 Account #11-190-100-610 Staff Laptops

- b. Ratify and approve the following services from Johnson Controls Fire Protection LP under State Contract #A83717:

P.O. #000885 \$9,432.16 Account #11-000-261-420 Heat Detector Updates

6. **PURCHASE - LOW QUOTE VENDOR**

- a. Approve the following purchase from B&H Photo & Electronics, the low quote vendor:

Req. #R00951 \$233.49 Account #11-190-100-610 Analog Adapter

7. **BID THRESHOLD WITH A QUALIFIED PURCHASING AGENT**

- a. Approve the following Resolution to Increase the Bid Threshold with a Qualified Purchasing Agent
from \$40,000 to \$44,000, effective July 1, 2020 through June 30, 2025.

Resolution Increasing the Bid Threshold—Qualified Purchasing Agent
WHEREAS, Joanne Augustine, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$40,000 to \$44,000, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Sterling High School of Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes the School Business Administrator/Board Secretary who possesses a Qualified Purchasing Agent (QPA) certificate, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

8. **VOIDED CHECKS**

- a. Ratify and approve voiding the following Disbursement Account checks:

<u>Check #</u>	<u>Amount</u>	<u>Issued</u>
015991	\$ 34.93	9-20-19
016502	\$156.66	1-21-20
016522	\$ 50.00	1-21-20
016589	\$ 50.00	2-5-20

*Replacement Checks will be re-issued.

9. **2020-2021 BREAKFAST & LUNCH PRICES**

- a. Approve the following breakfast prices for the 2020-2021 school year:

Student Breakfast	\$2.00
Reduced Student Breakfast	\$0.00
Teacher Breakfast	\$2.50

- b. Approve the following lunch prices for the 2020-2021 school year:

Student Lunch	\$3.25
Reduced Student Lunch	\$0.00
Teacher Lunch	\$4.00
Teacher Premium Lunch	\$4.25

10. **TRANSPORTATION CONTRACT**

- a. Approve the renewal of the School Related Activities Student Transportation

Contract with Hillman's Bus Service, Inc. for the period of July 1, 2020 through June 30, 2021, which falls within the 1.70% CPI.

11. **OMNI SERVICES AGREEMENT REINSTATEMENT**

- a. Approve the [OMNI Services Agreement Reinstatement](#) for continuation of 403(b)/457(b) administration services for the 2020-2021 school year.

12. **SENIOR TRIP CONTRACT**

- a. Approve a contract with World Class Vacations for the [Senior Trip](#) June 10-14, 2021.

13. **OUT OF DISTRICT PLACEMENT**

- a. Approve to continue the [Out of District Placement](#) for Student #4475316538 at Orchard Friends School for 2020 ESY, 2020-2021 school year, 2021 ESY and the 20201-2022 school year according to the Stay Put Agreement.

14. **FINANCIAL REPORTS**

- a. Approve the following resolution:

A. [Board Secretary's Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of April 2020. The Board Secretary certifies that no line item

account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the District's financial obligations for

the remainder of the fiscal year.

- B. [Treasurer's Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of April 2020. The Treasurer's and Secretary's report are in agreement for the month of April 2020.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10(c)4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Joanne Augustine, Board Secretary

June 11, 2020
Date