

STERLING HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
REPORT OF THE BOARD SECRETARY
REGULAR MEETING
JULY 22, 2020

A. INFORMATION ITEMS

1. Monday, July 27, 2020 is the last day to file a Nomination Petition for the School Board Election on November 3, 2020.

B. BILL LISTS FOR APPROVAL

1. Approval of the attached Bill Lists.

<u>Bill List 1</u>	June 30, 2020	Fund 11 Fund 20	\$484,060.37 <u>\$ 4,003.00</u> \$488,063.37
<u>Bill List 2</u>	July 1, 2020	Fund 11	\$ 1,140.15
<u>Bill List 3</u>	June 24, 2020	Fund 11 Fund 20 Fund 30	\$ 44,283.17 \$ 11,893.24 <u>\$ 18,361.88</u> \$ 74,538.29
<u>Bill List 4</u>	July 8, 2020	Fund 40	\$ 39,420.00
<u>Bill List 5</u>	July 10, 2020	Fund 60	\$ 13,801.41
<u>Bill List 6</u>	July 13, 2020	Fund 60	\$ 8,644.87
<u>Bill List 7</u>	July 15, 2020	Fund 11	\$200,884.71
<u>Bill List 8</u>	July 15, 2020	Fund 60	\$ 2,590.00
<u>Bill List 9</u>	July 14, 2020	Fund S/A	\$ 3,301.14
<u>Bill List 10</u>	June 30, 2020	Fund 11 Fund 20	\$ 90,597.84 <u>\$ 5,015.00</u> \$ 95,612.84
<u>Bill List 11</u>	June 30, 2020	Fund 11	\$ 57,522.91

Fund S/A – Student Activity Funds

C. BOARD ACTION ITEMS

1. **FINANCIAL REPORT**

- a. Approve the School Business Administrator to send a Draft June 30, 2020 Financial Report to the County Office of Education by August 1, 2020 as required by QSAC. A final June 30, 2020 Financial Report will be submitted in September and will be included in the Board of Education agenda items.

2. **LANDSCAPE MAINTENANCE COMPANY**

- a. Ratify and approve the increase in the number of estimated lawn cuts by Landscape Maintenance Company at the awarded per cut cost of \$970. An additional five (5) cuts were needed during the months of October and November due to mild weather.

3. **AFFIRMATIVE ACTION OFFICER**

- a. Approve the temporary appointment of Debra Sukinik, Supervisor of Special Services, to serve as the [Affirmative Action Officer](#) for Sterling High School during the period of July 15, 2020 through November 15, 2020.

4. **PURCHASES – EDUCATIONAL SERVICES COMMISSION OF NJ (ESCNJ)**

- a. Approve the purchase of paint and supplies in an amount not to exceed \$5,000.00 from Sherwin Williams Paint Company, an approved ESCNJ vendor. ESCNJ Bid #19/20-14. Supplies to be charged to 11-000-261-610.
- b. Approve the purchase of field paint and ground supplies in an amount not to exceed \$7,000.00 from Sherwin Williams Paint Company, an approved ESCNJ vendor. ESCNJ Bid #19/20-14. Supplies to be charged to 11-000-263-610.
- c. Ratify and approve the following purchases from CDW Government, an approved ESCNJ vendor. ESCNJ Bid #18/19-03.

Req. #R10032	\$15,372.00	Account #11-190-100-592	Email Protection Service
Req. #R10035	\$13,576.33	Account #11-190-100-610	UPS & Wireless AP
Req. #R10036	\$8,250.00	Account #12-140-100-730	Upgrade UPS – Server Room
Req. #R10052	\$2,000.88	Account #11-000-218-610	Guidance TV Display & Connect

5. **PURCHASES – STATE CONTRACT**

- a. Ratify and approve the following purchases of computer equipment from Dell Computer Corp. under State Contract #WSCA 70256:

Req. #R00974	\$617.90	Account #11-190-100-610	Staff Batteries
Req. #R10033	\$143,322.00	Account #11-190-100-610	Student Laptops
Req. #R10037	\$87,425.16	Account #12-140-100-730	Server Backup
Req. #R10038	\$91,978.96	Account #12-140-100-730	2 nd Storage for VM Servers
Req. #R10071	\$2,136.28	Account #11-190-100-610	Monitors & Speakers
Req. #R10072	\$1,457.21	Account #11-190-100-610	Office PC

- b. Approve the following purchase of 5 year Sprinkler Obstruction Investigation Parts and Labor from Johnson Controls Fire Protection under State Contract #83717.

Req. #10088	\$8,727.48	Account #11-000-261-420	Sprinkler System Repair
-------------	------------	-------------------------	-------------------------

6. **CARES ACT GRANT PURCHASES**

- a. Approve the following purchase from Creative Realities, Inc., the low quote vendor:

Req. #R00987	\$9,092.75	Account #20-477-400-732	Thermal Mirrors & Floor Stands
--------------	------------	-------------------------	--------------------------------

- b. Approve the following purchase from CDW Government, an approved ESCNJ vendor. ESCNJ Bid #18/19-03.

Req. #R00990 \$1,119.30 Account #20-477-400-732 Technology Supplies

- c. Approve the following purchase from Hillyard Delaware Valley, an approved ESCNJ vendor. ESCNJ Bid #18/19-35.

Req. #R00986 \$18,611.45 Account #20-477-400-732 Floor Scrubber

- d. Approve the following purchase from Hillyard Delaware Valley, an approved Ed Data vendor. Ed Data Bid #8578.

Req. #R00984 \$26,443.99 Account #20-477-200-600 PPE, Cleaning & Sanitizing Supplies

7. **PURCHASE - LOW QUOTE VENDOR**

- a. Approve the purchase of a 2020 Ambulance Club Car in the amount of \$13,950.75 from Vic Gerard Golf Cars, the low quote vendor. Purchase to be charged to 12-000-263-730.

8. **RENEWAL OF HUDL AD PACKAGE**

- a. Approve the renewal of the HUDL AD Package in the amount of \$8,700.00 from Agile Sports Technologies, Inc.

9. **SPECIAL EDUCATION TUITION CONTRACTS**

- a. Approve the following [special education tuition contracts](#):

1. Bancroft for student #5400312050 from July 6, 2020 to June 30, 2021, at \$12,542.72 (tuition), extended school year and \$70,552.80 (tuition), regular year.
2. Garfield Park Academy for student #4850934399 from July 6, 2020 to June 30, 2021, at \$7,724.64 (tuition), extended school year and \$57,934.80 (tuition), regular year.
3. Garfield Park Academy for student #9967821410 from July 6, 2020 to June 30, 2021, at \$7,724.64 (tuition) plus \$3,576.00 (1:1 aide), extended school year and \$57,934.80 (tuition) plus \$26,820.00 (1:1 aide), regular year.
4. HollyDELL School for student #1595244220 from July 6, 2020 to June 30, 2021 at \$15,679.30 (tuition), extended school year and \$80,636.40 (tuition), regular year.
5. Kingsway Learning Center for student #2558987865 from July 6, 2020 to June 30, 2021, at \$7,225.92 (tuition), extended school year and \$54,194.40 (tuition), regular year.
6. Kingsway Learning Center for student #7259281025 from July 6, 2020 to June 30, 2021, at \$7,225.92 (tuition) plus \$4,200.00 (1:1 aide), extended school year and \$54,194.40 (tuition) plus \$31,500.00 (1:1 aide), regular year.

7. NJ Commission for The Blind and Visually Impaired for student #7398676651 from September 1, 2020 to June 30, 2021 at a cost of \$2,100.00.
8. NJ Commission for The Blind and Visually Impaired for student #1595244220 from September 1, 2020 to June 30, 2021 at a cost of \$2,100.00.

10. **VOIDED CHECKS**

- a. Ratify and approve voiding the following Operating Cash Account checks. The checks have been re-issued.

<u>Check #</u>	<u>Amount</u>	<u>Issued</u>	<u>Vendor</u>
6088	\$75.00	9-5-19	Anonka Resenly
6183	\$86.00	10-1-19	Shane Rowan

- b. Ratify and approve voiding the following Student Activities Account checks. The checks have been re-issued.

<u>Check #</u>	<u>Amount</u>	<u>Issued</u>	<u>Vendor</u>
2545	\$320.00	1-22-2020	Philadelphia Museum of Art
2567	\$1,037.03	3-2-2020	Eric Humphreys