

STERLING REGIONAL HIGH SCHOOL REGISTRATION PROCESS

STEP 1 – PROOF OF RESIDENCY

In order to attend Sterling Regional High School, a student must be domiciled within district: Magnolia, Somerdale, Stratford or in the sending districts of Hi-Nella and Laurel Springs.

- **Property Owner** - Homeowners must provide a sufficient combination of the following:
 - Property Deed or Tax Bill
 - Current Utility Bill (excludes water bill)
 - Driver's License, Passport/Visa and/or state issued ID
 - Permit (if you reside in Hi-Nella or Laurel Springs)
- **Renter** – Renters must provide a sufficient combination of the following:
 - Valid lease with occupants listed
 - Current Utility Bill (excludes water bill)
 - Driver's License, Passport/Visa and/or state issued ID
 - Permit (if you reside in Hi-Nella or Laurel Springs)
- **Residing with a friend or relative** (both parent and child)
 - If living with a homeowner – Owner and Parent/Guardian must provide a sufficient combination of the following:
 - All of the above listed under **Property Owner**
 - Affidavit of residency form must be completed by the owner and parent/guardian (Form A & A-1)
 - Parent's/Guardian's Driver's License, Passport/Visa and/or state issued ID
 - Parent's/Guardian's bank statement, credit card statement, medical bill, car insurance or letter from an approved government agency within 30 days
 - If living with a renter – Renter and Parent/Guardian must provide a sufficient combination of the following:
 - All of the above listed under **Renter**
 - Parent's/Guardian's Driver's License, Passport/Visa and/or state issued ID
 - Parent's/Guardian's bank statement, credit card statement, medical bill, car insurance or letter from an approved government agency within 30 days

UPON COMPLETION OF STEP 1, please call the Guidance office at 856-784-1335 to make an appointment to provide proof of residency and proceed with registration for your student.

STEP 2 – REGISTRATION

After residency has been established, the following documents are required for registration:

- All court order documents pertaining to guardianship
- Birth certificate
- Immunization records
- Transfer card from a NJ school with SID number
- Transcript
- Test scores
- Most recent report card
- Discipline report
- Attendance report
- IEP (if your child has an Individualized Education Program)
- Completed registration packet

STEP 3 – ENROLLMENT

After registration is complete, the following may be necessary in order for classes to be scheduled:

- If your child has an IEP, a meeting with YST office is required
- If your child is re-enrolling or his/her discipline and/or attendance report proves necessary, a meeting with the Vice Principal/Administration is required