

<b>INFRACTIONS</b>	<b>1<sup>ST</sup> OFFENSE</b>	<b>2<sup>ND</sup> OFFENSE</b>	<b>3<sup>RD</sup> OFFENSE</b>	<b>4<sup>TH</sup> OFFENSE</b>
Assault on another person and/or terrorist threats	-External suspension -Parent conference -Police notification -Possible charges filed with police authorities -Referral to Superintendent for possible hearing with the Board of Education for an expulsion hearing	-External Suspension -Possible expulsion hearing -Police notification. Charges filed with police authorities	-External Suspension -Possible expulsion hearing -Police notification. Charges filed with police authorities	
Cheating/Plagiarism and/or participation in situations where cheating or plagiarism has taken place	-Failure for work assigned -Counselor referral -Parent notification	-Failure for work assigned -Parent conference -Counselor referral	-Failure for work assigned -Parent conference -Counselor referral -1 day Internal Suspension	-Failure for work assigned -Parent conference -Counselor referral - 3 days of Internal Suspension
Cut class/access	-3 Hour Detention -Failure for work missed -Parent conference	-1-day Internal Suspension -Parent Conference	-3 days Internal Suspension -Parent Conference	-5 days Internal Suspension -Removal from class (WF) -Parent conference
Cutting Administrative Detention	-2 Administrative detentions -Reassign Administrative detention -Parent Notification	-(1) 3 Hour Detention -Parent Conference	-1-day Internal Suspension -Parent conference	-3 days Internal Suspension -Parent conference with Principal
Safety Violation	-1 Administrative detention -Internal/External suspension	-2 Administrative Detentions -Parent contact	-1-day Internal Suspension -Parent Conference	-3 days Internal Suspension -Parent conference
Cut/Lateness to a 3 Hour Detention	-2 days Internal Suspension -Mandatory parent conference	-3 days Internal Suspension -Mandatory parent conference with Principal	-5 days Internal Suspension -Mandatory parent conference with Superintendent	-External Suspension -Mandatory parent conference with Superintendent
Cut Teacher Detention	-1 Administrative detention	-2 Administrative detentions	-(1) 3 Hour Detention -Parent Conference	-1-day Internal Suspension -Parent conference
Dating Violence	-Mediation -3 Hour Detention - Suspension as determined by Administrator in charge -parent notification/parent conference	-Mediation -Internal Suspension as determined by Administrator in charge -parent notification/parent conference	-External Suspension as determined by Administrator in charge -Referral to Principal	-Referral to Superintendent
Disruption of School Program	-Referral to Superintendent	-Referral to Superintendent	-Referral to Superintendent	-Referral to Superintendent

	-External Suspension -Parent conference -Possible hearing before Board of Education	-External Suspension -Parent conference -Possible hearing before Board of Education	-External Suspension -Parent conference -Possible hearing before Board of Education	-External Suspension -Parent conference -Possible hearing before Board of Education
Dress Code Violation	-Change clothes -Parent notification -1 Administrative detention	-Change clothes -Parent notification -3 Administrative detentions	-Change clothes -Parent Conference with Vice Principal -5 Administrative Detentions	-Change clothes -Parent Conference with Principal -Internal Suspension
Electronic devices – possession and use of devices during the school day	-Parent contact -Confiscation of item to be returned to student at the end of the school day -1 Administrative detention	-2 Administrative detentions -Parent conference with Vice Principal -Confiscation of item to be returned to parent	-3 Administrative detentions -Confiscation of item to be returned to parent -Parent conference with Principal	-Internal Suspension -Parent contact -Confiscation of item -Parent conference with Superintendent
False alarms and/or bomb scare – involvement in generation of false alarms or bomb scare	-External Suspension -Parent conference -Police Notification -Charges filed with municipal authorities	-External suspension -Expulsion hearing -Parent conference -Police notification -Charges filed with municipal authorities	-Referral to Superintendent -External Suspension -Parent conference -Possible hearing before Board of Education	-Referral to Superintendent -External Suspension -Parent conference -Possible hearing before Board of Education
Fighting	-3 days' External suspension -Parent conference -Police notification -Possible charges filed with police authorities	-5 days' External suspension -Parent conference -Police notification -Possible charges filed with police authorities	-External suspension -Referred to Principal -Charges filed with police authorities	Referral to Superintendent -External Suspension -Parent conference -Possible hearing before Board of Education
Fighting	-Internal Suspension -Parent Conference	-Internal Suspension -Parent Conference	-Internal Suspension -Parent Conference	Referral to Superintendent -External Suspension -Parent conference -Possible hearing before Board of Education
Gambling or exchanging of money or property resulting from a game of chance or risk	-1-day Internal Suspension -Parent Conference	-3 days Internal Suspension -Parent Conference	-3 days External Suspension	Referral to Superintendent -External Suspension -Parent conference -Possible hearing before Board of Education
Gang Activity – Any action taken by a group or two or more persons	-External suspension as determined by Principal	-External suspension as determined by Principal	-External suspension as determined by Principal	-External suspension as determined by Principal -Referral to Superintendent for

joined together for destructive or violent purposes	-Referral to Superintendent for possible Board hearing for expulsion -Police Notification	-Referral to Superintendent for possible Board hearing for expulsion -Police Notification	-Referral to Superintendent for possible Board hearing for expulsion -Police Notification	possible Board hearing for expulsion -Police Notification
Harassment and Bullying – any activity that causes others to feel threatened or uncomfortable within the school setting	-Mediation -3-hour detention -Internal/External suspension as determined by Administrator in charge -Parent notification/parent conference	Mediation -1 to 3 days' External suspension as determined by Administrator in charge -Parent notification/parent conference	-1 to 3 days' External suspension as determined by Administrator in charge -Referral to Principal	-Referral to Superintendent
Incitement to Fight	-1-day Internal Suspension -Referral to the Vice Principal -Parent Conference	-3 days Internal Suspension -Referral to the Vice Principal -Parent Conference	-5 days Internal Suspension -Referral to the Vice Principal -Parent Conference	-3 days External Suspension - Referral to the Principal - Parent Conference
Insubordination – Failure to respond to the direction of a member of the staff	-1-day External suspension -Referral to the Vice Principal -Parent Conference	-3 days' External suspension -Referral to the Vice Principal -Parent Conference -Possible removal from class upon recommendation of Principal	-5 days' External suspension -Referral to Principal	-3 days' External suspension -Referral to Superintendent -Possible Board of Education hearing/placement in alternative school
LATENESS	<b>3<sup>rd</sup> Lateness</b> -1 Administrative detention -Parental contact	<b>6<sup>th</sup> Lateness</b> -3 Administrative Detentions -Parent contact	<b>9<sup>th</sup> Lateness</b> -5 Administrative Detentions -Parent contact	<b>12<sup>th</sup> Lateness</b> -3 Hour Detention -Parent conference
Leaving building or grounds without permission	-Internal suspension until conference -Referral to the Vice Principal -Parent conference	-3 days' Internal suspension -Referral to the vice Principal -Parent conference	-1-3 days' External suspension -Referral to the Principal -Parent Conference	-3-5 days' External suspension -Referral to the Principal -Parent Conference
Parking Violations	-Warning -Vehicle moved	-Loss of parking privileges for 30 days	-3 Administrative detentions and loss of parking privileges for 60 days	-Internal suspension -loss of parking privileges for 180 days
Profanity toward staff members/Adults	-1-3 Internal suspension -Parent conference 1-3 OSS	-3 days' Internal/OSS suspension -Parent conference -Referred to Principal	-1-3 days' External suspension -referred to Superintendent	Referral to Superintendent -External Suspension -Parent conference -Possible hearing before Board of Education

Use of Profanity	-Administrative Detentions (1 to 2) -Parent contact	-Administrative Detentions (2 to 5) -Parent contact	-1-3 days' Internal suspension -Parent conference	-1-3 days' External suspension -Parent conference
Public Displays of Affection	-Administrative detention -Parent contact	-2 Administrative detentions -Parent contact	-Parent conference -5 Administrative detentions	-Internal Suspension -Parent conference
Racial or ethnic slurs or inflammatory remarks	-5-day internal/OSS suspension -Parent conference	-1-3 days' external suspension -Parent conference -Referral to Principal	-Referral to the Superintendent for possible hearing with the Board of Education for an expulsion hearing	Referral to Superintendent -External Suspension -Parent conference -Possible hearing before Board of Education
Safety hazard – creation of a situation that could lead to the injury of self or others	-3-day external suspension -Parent conference	-5-day external suspension -Parent conference	-External Suspension -Referred to Principal	-Refer to Superintendent
Smoking – Use of any tobacco, including e-cigarette/vapor devices	-1-3 days' Internal suspension -Parent notification -\$50 fine -Filing of charges with Municipal court -Referral to Substance Awareness Coordinator	-1-3 days' external suspension -\$100 fine -Parent notification -Filing of charges with Municipal court	-3-5 days' external suspension -\$150 fine -Mandatory counseling and court notification	-5 days' External suspension -Each additional offense requires an additional \$25 to the previous fine amount -Board hearing
Smoking situation – Being present in a location when smoking is taking place and/or possession of smoking/tobacco items	-1-day Internal suspension -Confiscation of materials -Parent notification -Referral to substance Awareness Coordinator	-3 days' Internal suspension -Parent Conference -Confiscation of Materials	-3 days' external suspension -Parent Conference -Confiscation of Materials	-5 days' external suspension -Parent Conference -Confiscation of Materials
Student ID Badge Violation (administrative warning 1 <sup>st</sup> -3 <sup>rd</sup> offense)	<b>4<sup>th</sup>/5<sup>th</sup> Offense</b> -1 Administrative Detention -Payment for replacement of ID Badge -Parent Notification	<b>6<sup>th</sup>/7<sup>th</sup> Offense</b> -2 Administrative Detentions -Payment for replacement ID Badge -Parent notification	<b>8<sup>th</sup>/9<sup>th</sup> Offense</b> -3 Hour Detention -Payment for replacement ID Badge -Parent Notification	<b>10<sup>th</sup> Offense and Beyond</b> -Internal suspension until parent conference
Truancy – Cutting more than one class in a single day	-1-day Internal suspension -Parent conference	-3 days' Internal suspension -Parent conference	-5 days' Internal suspension -Parent conference	-Withdrawal from class -No credit status -Parent conference
Vandalism and Theft Intent to steal	-Internal/external suspension -Parent conference	-Internal/external suspension -Parent conference	-External suspension -Restitution -Notification of Police	-Refer to Superintendent

	-Restitution -Possible referral to Police	-Restitution -Notification of Police	-Refer to Principal	
Violation of Technology Contract	-Administrative detention -Loss of technology use up to 30 days -Parent notification	-3 Administrative detentions -Loss of technology use for 60 to 90 days	-3 Hour Detention -Loss of technology use for 90 to 120 days	-Internal/external suspension until parent conference -Loss of technology use of 180 days
Weapons – use of any instrument as a weapon to cause bodily harm or threaten any individual	-External suspension pending hearing -Board of Education hearing for expulsion -Police notification. Charges Filed	-External suspension pending hearing -Board of Education hearing for expulsion -Police notification. Charges Filed	-External suspension pending hearing -Board of Education hearing for expulsion -Police notification. Charges Filed	-External suspension pending hearing -Board of Education hearing for expulsion -Police notification. Charges Filed
Weapons – convicted or adjudicated delinquent for possession of a firearm or a crime while armed with a firearm (on or off school property)	-External suspension -Board of Education hearing for expulsion -Removal from regular education program for 1 year -Police notification. Charges Filed	-External suspension pending hearing -Board of Education hearing for expulsion -Police notification. Charges Filed	-External suspension pending hearing -Board of Education hearing for expulsion -Police notification. Charges Filed	-External suspension pending hearing -Board of Education hearing for expulsion -Police notification. Charges Filed
Weapons – Possession of a look-alike weapon including water guns	-External suspension -Parent conference -Police notification -Referral to the Superintendent for a possible Board of Education hearing for expulsion -Police notification. Charges Filed	-External suspension -Parent conference -Police notification -Referral to the Superintendent for a possible Board of Education hearing for expulsion -Police notification. Charges Filed	-External suspension -Parent conference -Police notification -Referral to the Superintendent for a possible Board of Education hearing for expulsion -Police notification. Charges Filed	-External suspension -Parent conference -Police notification -Referral to the Superintendent for a possible Board of Education hearing for expulsion -Police notification. Charges Filed
Drugs and/or Alcohol Possession, use and distribution of controlled dangerous substances and/or alcohol	-External suspension -Refer to Policy #5400 for complete details	External suspension -Refer to Policy #5400 for complete details	External suspension -Refer to Policy #5400 for complete details	External suspension -Refer to Policy #5400 for complete details

### DISCIPLINE REFERENCE CHART

\*Note: The Administration recognizes that extenuating and mitigating circumstance may warrant adjustment to the penalties listed herein. Sterling High School is an equal educational opportunity school district. The Affirmative Action Officer is Mrs. Robynn Considine. She may be reached at 784-1333 ext. 4652. Students and parents have a right to appeal any of the above guidelines as set forth in the policy #5600, Student Rights to Appeal and Due Process. \*All Internal and External suspensions may range from 1 – 10 days, pending the severity of the infraction.