

STERLING HIGH SCHOOL DISTRICT  
 BOARD OF EDUCATION  
 REPORT OF THE BOARD SECRETARY  
 REORGANIZATION MEETING  
 FEBRUARY 3, 2022

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**A. INFORMATION ITEMS**

1. **ETHICS FORMS** - You will be receiving an email from the County Office to complete your online ethics forms. **Newly appointed board members and administrators are to complete their forms within 30 days of taking office or assuming the position. Returning board members and administrators will have until April 30, 2022 to complete their forms.** Please try to complete these forms as soon as possible and let Jim McCullough know if you need any assistance.
2. The [2022 Board Committees List](#) is attached.
3. [Student Activities Account Reconciliation](#) for December 2021 is attached.
4. An updated [Board of Education Members List](#) is attached.
5. The Old Boys Locker Room lockers have been removed and new ones installed.
6. Construction of the Pole Barn has begun.
7. Board Photos will be taken March 3, 2022 at 6:30pm in the conference room.

**B. BILL LISTS FOR APPROVAL**

1. Approval of the attached Bill Lists.

<a href="#">Bill List 1</a>	December 23, 2021	Fund 11	\$ 58,266.86
<a href="#">Bill List 2</a>	January 11, 2022	Fund 11 Fund 12 Fund 20 Fund 40	\$137,438.02 \$ 1,676.00 \$ 6,222.40 <u>\$217,620.00</u> \$362,956.42
<a href="#">Bill List 3</a>	January 15, 2022	Fund 11 Fund 20	\$470,005.28 <u>\$ 3,427.87</u> \$473,433.15
<a href="#">Bill List 4</a>	January 18, 2022	Fund S/A	\$ 208.75
<a href="#">Bill List 5</a>	January 18, 2022	Fund 60	\$ 31,994.71
<a href="#">Bill List 6</a>	January 18, 2022	Fund 11	\$ 50,314.81
<a href="#">Bill List 7</a>	January 20, 2022	Fund 11	\$ 49,086.60

<a href="#">Bill List 8</a>	January 21, 2022	Fund 11	\$ 2,627.00
<a href="#">Bill List 9</a>	January 21, 2022	Fund 11	\$ 55,374.04
<a href="#">Bill List 10</a>	January 26, 2022	Fund 11	\$ 68,254.17
		Fund 12	\$ 180.00
			\$ 68,434.17
<a href="#">Bill List 11</a>	January 30, 2022	Fund 11	\$522,336.81
		Fund 20	\$ 5,460.43
			\$527,797.24
<a href="#">Bill List 12</a>	January 31, 2022	Fund 11	\$326,914.90
<a href="#">Bill List 13</a>	February 2, 2022	Fund 11	\$1,125.44
<a href="#">Bill List 14</a>	February 3, 2022	Fund 11	\$2,457.00

Fund S/A – Student Activity Funds

### C. BOARD ACTION ITEMS

#### 1. TRANSFERS

- a. Approve the attached [transfers](#) for December 2021.

#### 2. INSPIRA HEALTH NETWORK URGENT CARE, P.C.

- a. Approve an agreement with [Inspira Health Network Urgent Care, P.C.](#) as an option to conduct drug screenings for the 2021-2022 school year.

#### 3. SHARED SERVICE AGREEMENT – BOROUGH OF MAGNOLIA

- a. Approve a [Shared Service Agreement with the Borough of Magnolia](#) for the Mechanical Repair and Maintenance of School Vehicles and Equipment from January 1, 2022 through December 31, 2022 at the following rates:

Regular Hourly Rate for labor of \$65.00 per hour for work performed at the Magnolia Facility. Special Service Rate of \$85.00 per hour for Road Service Calls and Emergency Work. 30% over Magnolia costs for all repair parts and sublet parts. No charge for parts supplied by SHS.

#### 4. FINANCIAL REPORTS

- a. Approve the following resolution:

- A. [Board Secretary's Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of December 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
- B. [Treasurer's Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of December 2021. The Treasurer's and Secretary's report are in agreement for

the month of December 2021.

- C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10(c)4, we certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

James McCullough, Board Secretary

February 3, 2022

Date