

STERLING HIGH SCHOOL DISTRICT
 BOARD OF EDUCATION
 REPORT OF THE BOARD SECRETARY
 REGULAR MEETING
 OCTOBER 7, 2021

A. INFORMATION ITEMS

1. The Revised 2021 Board Directory is attached.
2. The 2022-2023 District Budget Calendar is being created and will be shared at the October 21st, 2021 Operations Committee Meeting.
3. Student Activities Account Reconciliation for August 2021 is attached.
4. The Solar Project punch list is nearing completion and a billing correction has been made.

B. BILL LISTS FOR APPROVAL

1. Approval of the attached Bill Lists.

Bill List 1	September 17, 2021	Fund 11	\$ 7,621.06
Bill List 2	September 15, 2021	Fund 11	\$ 484,126.54
		Fund 20	<u>\$ 2,749.90</u>
			\$ 486,876.44
Bill List 3	September 21, 2021	Fund S/A	\$ 717.38
Bill List 4	September 21, 2021	Fund 11	\$ 614.00
Bill List 5	September 22, 2021	Fund 60	\$ 35,019.48
Bill List 6	September 27, 2021	Fund 11	\$ 3,000.00
Bill List 7	September 27, 2021	Fund 11	\$ 129,282.43
		Fund 12	\$ 82,579.76
		Fund 30	<u>\$ 81,120.00</u>
			\$ 292,982.19
Bill List 8	September 29, 2021	Fund 11	\$ 29,942.71
		Fund 12	<u>\$ 8,167.65</u>
			\$ 38,110.36
Bill List 9	September 29, 2021	Fund 11	\$ 1,000.00
Bill List 10	September 30, 2021	Fund 11	\$ 467,763.39
		Fund 20	<u>\$ 2,960.43</u>
			\$ 470,723.82

Fund S/A – Student Activity Funds

C. BOARD ACTION ITEMS

1. TRANSFERS

- a. Approve the attached transfers, August 2021.

2. HOMELESS STUDENT

- a. Approve a homeless tuition contract in the amount of \$15,606 for homeless student #2095185251. The Magnolia student was displaced and has been residing in Washington Township for over a year. The Washington Township Board of Education is responsible for this student's tuition costs.

3. STUDENT ACTIVITIES

- a. Approve the transfer of \$1647.23 from the Class of 2015 Student Activity Account to the Class of 2025 Student Activity Account as per Board Policy 6660 – Student Activity Fund.
- b. Approve creating a Band Student Activities Account with Walt Young as the advisor.

4. SPECIAL EDUCATION TUITION CONTRACT

- a. Approve the following special education tuition contract.
 1. Burlington County Special Services for student #7205078379 from September 8, 2021 to June 20, 2022, at \$54,796 (tuition), \$44,319 (1:1 aide) and \$3,362 out of county fee, regular year.

5. COMPREHENSIVE MAINTENANCE PLAN

- a. Approve the attached Comprehensive Maintenance Plan and Resolution authorizing the School Business Administrator to submit the 2021-2022 Comprehensive Maintenance Plan in compliance with the NJ Department of Education requirements.

6. FORM M-1

- a. Approve the attached Form M-1 to be submitted with the Comprehensive Maintenance Plan.

7. USE OF FACILITIES

- a. Approve the following Use of Facilities requests at Sterling High School:

1. Tarkill Soccer Club
Gymnasium
January 4th – March 22nd, 2022
6:00 PM – 8:00 PM
Fee: \$0

2. Sterling United* – Organization Launch Meeting
Auditorium & Classrooms
October 12th, 2021
7:30 PM – 9:00 PM
Fee: \$0
*Pending receipt of Insurance Certificate

8. **NJDOE HEALTH & SAFETY EVALUATION OF SCHOOL BUILDINGS CHECKLIST**

- a. Approve the attached NJDOE Health & Safety Evaluation of School Buildings Checklist.

9. **ANTI-BULLYING COORDINATOR**

- a. Rescind the appointment of Jarod Claybourn as the Anti-Bullying Coordinator for the 2021-2022 school year and appoint Rachel Ravior as the Anti-Bullying Coordinator for the period of September 1, 2021 through June 30, 2022.

10. **FINANCIAL REPORTS**

- a. Approve the following resolution:
 - A. Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
 - B. Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2021. The Treasurer’s and Secretary’s report are in agreement for the month of August 2021.
 - C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
 - D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10(c)4, we certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

James McCullough, Board Secretary

October 7, 2021
Date