

**STERLING HIGH SCHOOL DISTRICT**  
**Board Meeting**  
September 1, 2021

**SUPERINTENDENT'S REPORT**

**A. Items of General Information**

- \*1. **Board Meeting Highlights** from the July 28<sup>th</sup> meeting enclosed.
- \*2. **Projected enrollment** for 2021-2022 is **928** students.
  - Grade 12      240
  - Grade 11      207
  - Grade 10      231
  - Grade 9        250
- 3. **New Teacher Orientation** was held on July 13<sup>th</sup>, and August 30<sup>th</sup> & 31<sup>st</sup>, 2021, a copy of the orientation agenda is attached.
- \*4. **Teacher in-service/orientation** days will be held on September 1<sup>st</sup> & 2<sup>nd</sup>.
- \*5. **Information** about the **opening of school** was sent to students/parents in mid-August.
- 6. The **first student day** is September 7<sup>th</sup>. Student Early Dismissal schedule will take place from Sept. 7<sup>th</sup> – 10<sup>th</sup>, 2021.
- \*7. One **Fire Drill** was held at **Sterling HS** in July 2021:

7/28/21            11:35 a.m.
- \*8. One **Security/Lockdown Drill** was held at Sterling HS in July 2021:

7/26/21            11:30 a.m.

**B. Items Requiring Board Action**

1. **Human Resources (Mrs. Stout)**

**Personnel**

- \*a. Accept the **resignation**, with regret, of staff member, **Tanjae Lewis**, as an Instructional Aide effective on August 31, 2021 for the 2021-2022 school year.
- b. Approve **adjusting the salary** for staff member, **James Blumenstein**, for the 2021-22 school year from MA (Step 14, \$85,235) to MA+15 (Step 14, \$85,950).
- \*c. Accept the **resignation**, with regret, of staff member, **Michelle Lewis**, as an Instructional Aide effective on August 31, 2021 for the 2021-2022 school year.
- \*d. Approve the following application for **Course Approval/Tuition Reimbursement**:
  - **Jim Blumenstein** – Readings in African American History, 3 cr.; Rutgers University, Fall 2021.

**STERLING HIGH SCHOOL DISTRICT**

**Board Meeting**

September 1, 2021

**SUPERINTENDENT'S REPORT**

**B. Items Requiring Board Action**

1. **Human Resources (Mrs. Stout)**

**Personnel**

\*e. Approve (#1) the following staff members to teach a **6<sup>th</sup>/7<sup>th</sup> block class**, as needed, from September 1<sup>st</sup> – October 29<sup>th</sup>, 2021 at a per diem rate based on the negotiated SEA contract:

<b>Elizabeth Viereck</b>	<b>MD History</b>
<b>Lauren Armbruster</b>	<b>MD English</b>
<b>Jason Kangas</b>	<b>Job Shadowing</b>

\*f. Approve (#2) the following staff member to teach a **7<sup>th</sup> block class** during the 1<sup>st</sup> semester of the 2021-2022 school year with a stipend based on the negotiated SEA rate (funded through the ESEA Title II Grant):

Name	6 <sup>th</sup> /7 <sup>th</sup> Block	Class	Term	Stipend
Paul Stanko	1	World History CPB-Inclusion	Sem. 1	\$8,000

\*g. Approve the following new **Sterling High School** staff members for the 2021-2022 school year:

- **Jeffrey Abbott**, Stratford, NJ, as an **Instructional/Classroom Aide** at \$27,049, Step 1 on the salary guide, effective September 1, 2021, pending completion of all necessary paperwork.
- **Brian Farr**, Haddon Twp., NJ, as an **Instructional/Classroom Aide** at \$27,049 (to be paid from NCLB Funds), Step 1 on the salary guide, effective September 1, 2021, pending completion of all necessary paperwork.
- **Brittany Lazar**, Stratford, NJ, as an **Instructional/Classroom Aide** at \$27,049, Step 1 on the salary guide, effective September 1, 2021, pending completion of all necessary paperwork.
- **Amin Muhammad**, Pine Hill, NJ, as an **Instructional/Classroom Aide** at \$27,649, Step 3 on the salary guide, effective September 1, 2021, pending completion of all necessary paperwork.

\*h. Approve (#6) **additional hours** for staff members listed below to **develop curriculum** during the summer/fall of 2021 at a rate of \$32.74/hour (not to exceed 5 hours per staff member/course)

- Sierra Jordan – African American Literature
- Alex Younger – Computer Science
- Alex Younger – Digital Applications

\*i. Ratify and approve (#8) the **students** listed below to work on the **Tech Crew** for the **2020-2021** school year at a rate of \$12/hour.

- Share Cuffee
- Michele Milutinovic
- Sincere Rivera

\*j. Approve (#10) the **2021-2022 Mentoring Plan**.

**STERLING HIGH SCHOOL DISTRICT**  
**Board Meeting**  
September 1, 2021

**SUPERINTENDENT'S REPORT**

**B. Items Requiring Board Action**

1. **Human Resources (Mrs. Stout)**

**Personnel**

- k. Approve **adjusting the salary** for staff member, **Stephanie Werner**, for the 2021-22 school year from BA+15 (Step 6, \$63,432) to BA (Step 6, \$62,716).
- l. Rescind the approval of **Mike Jenkinson** as a **Full-Time Custodian** for the 2021-2022 school year effective September 7, 2021.
- m. Approve **Mike Jenkinson** as a **Part-Time Custodian** (50%) at \$17,947, Step 6 on the salary guide and a **Part-Time Groundskeeper** (50%), at \$19,454.50, Step 1 on the salary guide effective September 7, 2021 for the 2021-2022 school year.
- \*n. Approve the attached **Memorandum of Understanding** between the Board of Education and the Sterling Education Association regarding the **2021-2022 Junior/Senior Activities Advisor**.
- \*o. Approve (#11) the students listed below to work on the **Tech Crew** for the **2021-2022** school year at a rate of \$12/hour.
  - Gryphon Bliem
  - Sharae Cuffee
  - John Halwood
  - Samantha Lucia
  - Iridian Esmeralda Madrid-Flores
  - Michelle Milutinovic
  - Nick Reitano
- \*p. Appoint (#13) the following **mentor teacher**:

**Traditional Route**

Helena Walsh for Jason Howe – Science

\*\* The mentor will be paid \$550, monies to be deducted from the mentored teacher and paid to the mentor.

- \*q. Appoint (#12) the following to the listed **supplemental position** for the 2021-2022 school year, pending completion of necessary paperwork:

	<u>Position</u>	<u>Step</u>	<u>Salary</u>
<b>Joyce Phillips</b>	<b>Early Cafeteria</b>	<b>1</b>	<b>\$1,977</b>

- r. Approve the 2021-2022 **hourly rates** for maintenance positions listed below.

**Plumber - \$60/hour                      Insulator - \$55/hour**  
**HVAC - \$60/hour**

**STERLING HIGH SCHOOL DISTRICT**  
**Board Meeting**  
September 1, 2021

**SUPERINTENDENT'S REPORT**

**B. Items Requiring Board Action**

**2. Education**

**Policy**

\*a. Approve on **First Reading**, the following **Revised Policies**:

<b>2422</b>	<b>Comprehensive Health &amp; Physical Education</b>
<b>2467</b>	<b>Surrogate Parents &amp; Resource Family Parents</b>
<b>5111</b>	<b>Eligibility of Resident/Nonresident Students</b>
<b>5116</b>	<b>Education of Homeless Children</b>
<b>6311</b>	<b>Contracts for Goods or Services Funded by Federal Grants</b>
<b>7432</b>	<b>Eye Protection</b>
<b>8420</b>	<b>Emergency &amp; Crisis Situations</b>
<b>8540</b>	<b>School Nutrition Programs</b>
<b>8550</b>	<b>Meal Charges/Outstanding Food Service Bill</b>
<b>8600</b>	<b>Student Transportation</b>

\*b. Approve **abolishing** the following **Policies**:

<b>1648</b>	<b>Restart &amp; Recovery Plan</b>
<b>1648.02</b>	<b>Remote Learning Options for Families</b>
<b>1648.03</b>	<b>Restart &amp; Recovery Plan – Full-time Remote Instruction</b>
<b>5114</b>	<b>Children Displaced by Domestic Violence</b>
<b>8810</b>	<b>Religious Holidays</b>

\*c. Approve on **First Reading**, the following **New Policies**:

<b>1648.11</b>	<b>The Road Forward COVID-19-Health &amp; Safety</b>
<b>6115.01</b>	<b>Federal Awards/Funds Internal Controls-Allowability of Costs</b>
<b>6115.02</b>	<b>Federal Awards/Funds Internal Controls-Mandatory Disclosures</b>
<b>6115.03</b>	<b>Federal Awards/Funds Internal Controls-Conflict of Interest</b>

\*d. Approve on **First Reading**, the following **Revised Regulations**:

<b>7432</b>	<b>Eye Protection</b>
<b>8420.1</b>	<b>Fire &amp; Fire Drills</b>

\*e. Approve (#14) the **Revised 2021-2022 Handbook for Students and Parents**.

\*f. Approve the attached **NJSIAA Membership Resolution** for the **2021-2022** school year.

\*g. Ratify & approve (#3) **transportation** for **ESY Students** through Camden County Educational Services Commission from July 6<sup>th</sup> – August 9<sup>th</sup>, 2021 at a cost of \$214/day.

\*h. Approve (#5) certified **Alpha and Omega Working Dogs** to conduct weekly **therapy dog visits** during the 2021-2022 school year for MD and ERI students.

**STERLING HIGH SCHOOL DISTRICT**  
**Board Meeting**  
September 1, 2021

**SUPERINTENDENT'S REPORT**

**B. Items Requiring Board Action**

2. **Education**

**Athletics & Student Activities**

- \*i. Approve the **2021 Fall Athletic Schedules**.
- \*j. Approve (#15) the attached **2021-2022 Fundraising Calendar/Schedule**.
- \*k. Approve (#15) the attached **2021-2022 Activity Calendar**.

**Curriculum**

- \*l. Approve (#7) the **2021-2022 Professional Development Plan**.

3. **Operations (Mrs. Miller)**

**Finance**

- \*a. Approve charging the **salary** of the staff members listed below to the **ESEA Grant Title I account** (#20-231-100-106) for the fiscal year 2021-2022.
  - Brian Farr - \$27,049
  - Lori Carroll - \$27,949

**Property**

- \*b. Approve (#9) **disposing of outdated/broken technology equipment** on the attached list from the Media Center.

**C. Committee Reports**

1. **Education**

- a. An **Education Committee Meeting** was held on Monday, August 23<sup>rd</sup>, 2021 at 6 PM, copies of the meeting agenda and meeting minutes are attached.

**Athletics & Student Activities**

\*b. **Sterling News/Accomplishments:**

- The article linked below is about Sterling Alumnus/former baseball player, **Donovan Casey**, and his baseball career:

[\*\*A real-life “Summer Catch” for Donovan Casey could have a Hollywood ending after all!\*\*](#)

**STERLING HIGH SCHOOL DISTRICT**  
**Board Meeting**  
September 1, 2021

**SUPERINTENDENT'S REPORT**

**C. Committee Reports**

2. **Human Resources (Mrs. Stout)**

- \*a. A **Human Resources Committee Meeting** will be held on Wednesday, September 1<sup>st</sup>, 2021 at 6 PM, a copy of the meeting agenda is attached.

3. **Operations (Mrs. Miller)**

- \*a. An **Operations Committee Meeting** will be held on Wednesday, September 1<sup>st</sup>, 2021 at 6:30 PM, a copy of the meeting agenda is attached.

\*Indicates Attachment.